

**AVAPL EXECUTIVE COMMITTEE MEETING CALL
APRIL 16, 2015 (3:00 PM ET) 1-800-767-1750 x75493**

Attendance: Dr. John McQuaid, Dr. Tom Kirchberg, Dr. Steven Lovett, Dr. Monica Cortez-Garland, Dr. Mary Beth Shea

Review of Minutes

- A. Committee discussed and approved the March minutes for posting

Treasurer's Report

- A. Dr. Shea reported that there are currently 144 paid participants for the upcoming VAPL conference in May

Old Business

- A. Continued follow up on midwinter
 - a. Committee members continue to review minutes. These edits will be made and then minutes will be sent to VACO and APA for final review before posting
- B. Conference planning
 - a. Planning appears to be going well and attendance is at least as good as last year
- C. Title 38 White paper
 - a. Dr. Shea has collected input from the membership. There is at least a 90% agreement from those members that have responded to her to move forward with Title 38. She continues to work on the document and is nearing completion

New Business

- A. Upcoming APA convention in Toronto
 - a. Dr. McQuaid will send out a reminder email to the membership in regards to the lengthy process to apply for a government passport. It is recommended that interested parties begin that process very early to have enough time to complete all steps and obtain approvals
 - b. Concerns regarding obtaining international travel VA funding were discussed
 - c. Concerns related to the cost of travel to AVAPL meetings throughout the year were discussed and possible solutions to support executive committee members were reviewed
- B. The potential for a paid administrative assistant for AVAPL was briefly discussed as it was mentioned by a member. The committee felt that there was no money in the budget and likely was not a position that was needed during most of the year.
- C. The potential to have a legal resource available for consult was also discussed. The committee reviewed the possibility that members with a legal background could potentially assist in providing an opinion on the need for further counsel. This will continue to be discussed.

Next Meeting Call – JUNE 18, 2015 (3:00 PM ET) 1-800-767-1750 x75493

Monica Cortez-Garland, Ph.D.
Secretary