Attendance: Dr. John McQuaid, Dr. Tom Kirchberg, Dr. Steven Lovett, Dr. Monica Cortez-Garland, Dr. Mary Beth Shea

Review of Minutes
A. Committee discussed and approved the March minutes for posting

Treasurer’s Report
A. Dr. Shea reported that there are currently 144 paid participants for the upcoming VAPL conference in May

Old Business
A. Continued follow up on midwinter
   a. Committee members continue to review minutes. These edits will be made and then minutes will be sent to VACO and APA for final review before posting
B. Conference planning
   a. Planning appears to be going well and attendance is at least as good as last year
C. Title 38 White paper
   a. Dr. Shea has collected input from the membership. There is at least a 90% agreement from those members that have responded to her to move forward with Title 38. She continues to work on the document and is nearing completion

New Business
A. Upcoming APA convention in Toronto
   a. Dr. McQuaid will send out a reminder email to the membership in regards to the lengthy process to apply for a government passport. It is recommended that interested parties begin that process very early to have enough time to complete all steps and obtain approvals
   b. Concerns regarding obtaining international travel VA funding were discussed
   c. Concerns related to the cost of travel to AVAPL meetings throughout the year were discussed and possible solutions to support executive committee members were reviewed
B. The potential for a paid administrative assistant for AVAPL was briefly discussed as it was mentioned by a member. The committee felt that there was no money in the budget and likely was not a position that was needed during most of the year.
C. The potential to have a legal resource available for consult was also discussed. The committee reviewed the possibility that members with a legal background could potentially assist in providing an opinion on the need for further counsel. This will continue to be discussed.

Next Meeting Call – JUNE 18, 2015 (3:00 PM ET) 1-800-767-1750 x75493

Monica Cortez-Garland, Ph.D.
Secretary