

**AVAPL EXECUTIVE BOARD CONFERENCE CALL
AGENDA
JUNE 13, 2013 (3:00PM ET)**

Present: Dr. Levenson, Dr. Fischer, Dr. Landes and Dr. Cavicchia

Minutes – Executive Board Minutes of 5/9/13, 4/11/13 and 3/14/13 were reviewed and approved. It was agreed that for the Mid-Winter minutes, Dr. Cavicchia will send for review selected sections to participants prior to the final approval of the minutes.

Treasurer's Report

- Conference: 30,695.06
- Membership: 37,254.17
- Membership - 319

Old Business

1. Conference Summary/Results – The conference was very successful with 200 in attendance. The conference generated \$2899.28 (above costs) which will be utilized to plan next year's conference.
2. Bylaws and Code of Conduct Voting Results – the changes passed by a 3/5th majority and have been implemented.
3. Budget Procedures Implemented – Ann Landes will train the new treasurer on the new procedures after the election.
4. Relationship with APA – Heather Kelly will be the liaison for AVAPL.
5. Elections In Process/Announcement Plans – The election ballot was sent to the field on 6/2 and voting will close on 6/23/13. Dr. Levenson will inform all candidates of the results prior to the announcement of the outcomes.

New Business

1. Membership Committee – Dr. Landis proposed and the Executive Committee concurred on reactivating the Membership Committee with a Chair or Co-Chairs that would assist the Treasurer in tracking membership, conducting surveys and generally enhancing efforts to recruit and maintain membership.
2. Call for Award Nominations – Dr. Fischer will send out the call for the Award Nominations this week (target 6/14) - deadline for submission will be COB 7/1/13.
3. Annual Business Meeting Plans for APA Convention – approximately 20 AVAPL psychologists will be attending the APA conference in Hawaii. Dr. Levenson will follow-up with APA to determine what size meeting room is available given the smaller number of psychologists that will be in attendance. She will also contact Division 18 to see if they wish to share a hospitality suite given the smaller numbers expected to be in attendance.
4. Early Career Mentoring with Division 18 – Discussion occurred related to combining efforts with Division 18 regarding mentoring of early career psychologists. Dr. Levenson will follow-up.

/ES/

Stephen Cavicchia, Psy.D.
Secretary